

# DE MONTFORT UNIVERSITY CEREMONY

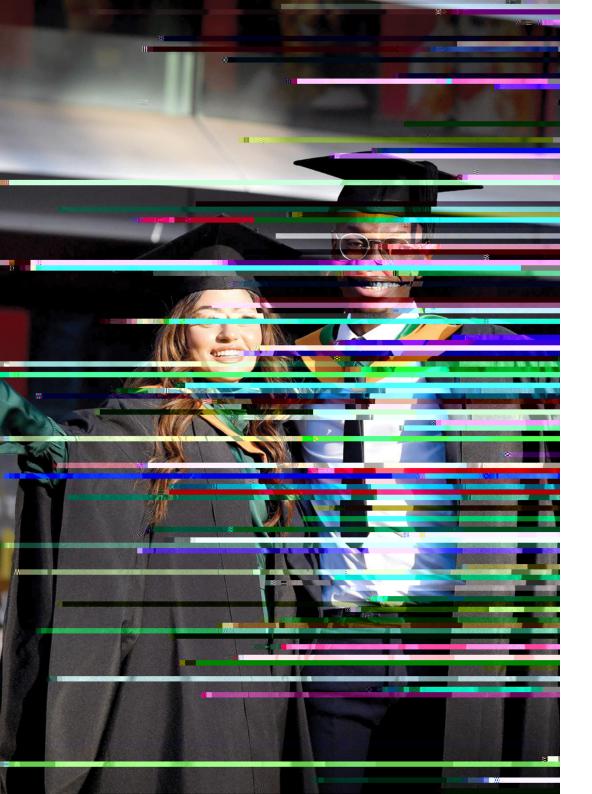
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Dear graduands and diplomates,

Hello and congratulations!

This booklet contains information about your upcoming graduation ceremony. We hope you will find it useful – please keep it safe with your guest tickets and bring it with you on the day.

If you have any queries about your graduation ceremony,



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### Robing

### Dress code

When you arrive at Curve the first thing to do is collect your graduation robes from Rehearsal Rooms 4 and 5 on the second floor. To keep crowds to a minimum guests cannot accompany students when they collect their robe, but can meet them in either Rehearsal Room 1 for photographs or on the ground floor in the café or bar area.

Graduands are expected to dress smartly. We reserve the right to refuse entry to the ceremony for anyone who is not suitably dressed. We highly recommend wearing comfortable shoes as there will be a lot of walking around the building.

Please remember to bring your robe order confirmation with you. It's not possible to collect your robe from Curve before the day of your ceremony.

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### DMU award colours

University award	University colours
BA/BArch/MA	Mid blue
BEd	Brown
BEng/MEng	Grey
BSc/MSc	Green
Foundation degree	Bu ercup
Licentiate w)-1u6ll3bece we c(6)32 (f).347. oir2r-20.9	Orange sash nroy 7.1 (i)-4.5 b4 (w.g.)-1 ((c)4)-1 (n)-8.4 mu8n f
MBA	Lilac
MPhil	White
MRes	Dark pink
PhD	Red and white
Postgraduate diplomas	Red

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# Information about your academic dress

### 1. PhD degrees

Black gown with DMU gold facings, edged in DMU red (terraco a), black cloth bonnet with DMU gold and red tassel, hood with DMU gold outer, lined in DMU red (terraco a),

### **Photography**

If you haven't booked photography by now it will be too late to order directly. However, photography services will be available to purchase on the day of your ceremony. If you would like to have your photographs taken elsewhere, you can hire your robes for a longer period, by arrangement with williamnortham.com

### Having your photos taken

The photography studios will be located at Curve on the second floor, Rehearsal Room 1. We recommend visiting the studios from the following times (the photography studios can be very busy and you may have to queue):

### Recommended itinerary

- We suggest all students and guests arrive 90 minutes before the start of their ceremony.
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### Certificates

We aim to issue certificates to students at the ceremonies in February. Certificates not issued at ceremonies will be posted to the permanent address registered with us on the student record system. Please take great care of your certificate as there's a charge to replace it.

If you no longer have access to your address details via MyDMU and believe your permanent address has changed, please email academicawards@dmu.ac.uk stating your name, course and P number.

Should you discover an error at a later date, please return your certificate as soon as possible with a covering le er to: Academic Awards, Student and Academic Services, De Montfort University, The Gateway, Leicester, LE1 9BH, UK.

### **Curve facilities**

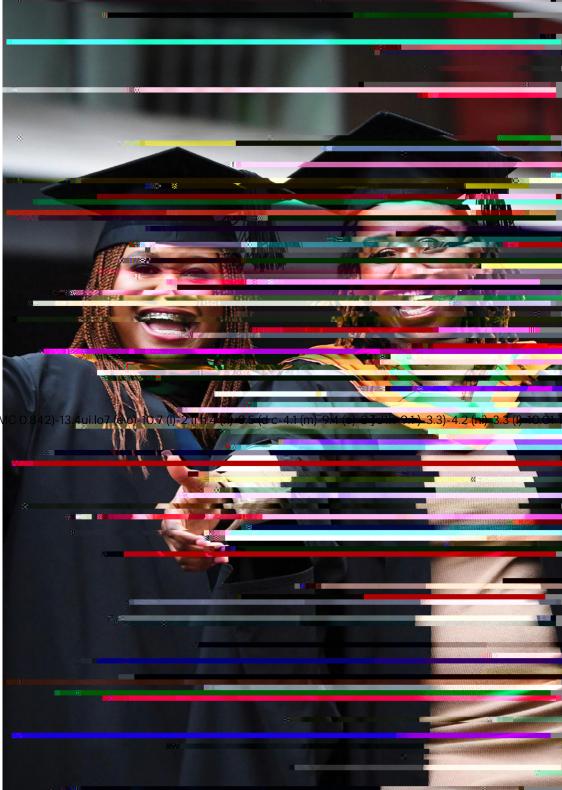
The two main entrances are on Halford Street and Rutland Street – there is level access from both entrances. Toilets are situated on all levels of the building and a 'buggy park' is available for prams and pushchairs, left at the owner's risk. Please note we cannot store large bags or luggage.

A prayer room is available on the first floor in the Mackintosh Dressing Room.

Please note, children under 16 years including children of graduating students, must be accompanied by an adult and cannot be left una ended.

### Green Room Café

There will be a variety of refreshments and snacks available to purchase at the Green Room Café at Curve which will be open from 8.30am (closing timep4(I)-12.9 e-6/T5-9 (42m4EN)





Orton Square, which lead to both of these entrances. Members of team Curve and DMU will be outside pre-ceremony to assist and direct students and guests as required.

### Parking

Leicester is a busy city and the centre can be quite congested so please allow time for this and plan your journey accordingly. The car parks nearest to Curve are:

Rutland Centre Car Park Multi Storey (use satnav LE11TQ).

Operated by NCP and located next to Curve, visitors can park in the NCP Rutlanite co9P

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## Curve map Registration Desk Bar Car Park Reception Desk **Toilets** DU BE Stage ... Theatre Studio **A** M 3 Halford Street □ Toilets 10 5 Café Southampton Street Box O ice Rutland Street Studio Door 1 6. Studio Door 6 11. Green Room Café 12. Stage Door Bar Studio Door 2 7. Reception 13. Stairs to all levels 8. Stairs to Theatre Door 8 3. Theatre Door 3 Theatre Door 4 9. Stairs to Theatre Door 9 14. Customer lift Studio Door 5 10. Stairs to Theatre Door 10 15. Changing places facility 16

